



IBC Meeting Minutes

Date: November 11, 2022 12:05pm

Location: Daybreak Labs

7683 Southfront Road, Suite 230

Livermore, CA 94551

Attendees

Committee Members:

P Julia Durack (SymBiome)

A George Farquar (BuzzKill)

P Yolanda Fintschenko (chair) (Daybreak)

P Meryem Rqibate (BSO) (Daybreak)

P Janelle Muranaka (Daybreak)

A Stevan Jovanovic (S2 Genomics)

Staff Attendees:

A Sahar El-Etr

P = Present

A = Absent

E = Excused

Agenda

- Review Oct. 21, 2022 meeting minutes
 - Yolanda moved to approve the circulated 10/21/22 IBC meetings with no changes. Meryem seconded the motion.
 - The minutes were opened for discussion.
 - Meryem, Janelle, and Julia confirmed they reviewed the minutes and that they had no changes.
 - We discussed if we could have the vote without George. We decided since no new agreements needed to be reviewed that we can vote in person and email George to get his vote.
 - The discussion was closed and the motion was voted on. The motion passed unanimously by Julia, Janelle, Yolanda, and Meryem.
 - Janelle asked if we were reviewing hazards that are not biological. Yolanda explained the Daybreak Labs procedure for documenting chemical and other hazards for each company (questionnaire) and making information about those hazards available to Daybreak Labs users (printed and on shared drive).
 - The meeting ended at 12:09
- Action Items
 - Get George's vote by email. (see below)

[REDACTED]



From: George Farquar george@buzzkilllabs.com
Subject: Re: IBC Meeting
Date: November 12, 2022 at 3:38 PM
To: Yolanda Fintschenko yolandaf@igateihub.org
Cc: Meryem Rqibate meryemr@igateihub.org, Julia julia@symbiome.com, Janelle M janellemuranaka@gmail.com

Approve with no changes.

On November 11, 2022 at 12:29:00 PM, Yolanda Fintschenko (yolandaf@igateihub.org) wrote:

Hi George,

I'm sorry you are out sick. We made a motion to approve the minutes with no changes from our Oct. 21, 2022 meeting attached here. Meryem seconded. The minutes were opened for discussion. Julia, Janelle, and Meryem had no changes and we all voted yes to approve the meeting minutes from Oct. 21, 2022 with no changes. How do you vote?

Best,

Yolanda

Yolanda Fintschenko, PhD
 Executive Director

i-GATE Innovation Hub and Daybreak Labs
 7683 Southfront Road, Suite 230
 Livermore, CA 94551

Cell: (925)784-3597

daybreaklabs.io
startuptrivalley.org

Book a Meeting: <https://info.startuptrivalley.org/meetings/yolanda-fintschenko/>

On Nov 9, 2022, at 3:38 PM, George Farquar <george@buzzkilllabs.com> wrote:

Yolanda,

Is the only purpose of the meeting to approve the minutes from the last meeting? If so, I suggest we delay the meeting until there is new business to discuss.

George



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Subject: Re: IBC Meeting
Date: November 12, 2022 at 3:38 PM
To: Yolanda Fintschenko <yolandaf@igateihub.org>
Cc: Meryem Rqibate <meryemr@igateihub.org>, Julia <julia@symbiome.com>, Janelle M Janellemuranaka@gmail.com

GF

Approve with no changes.

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Best,

Yolanda

 Yolanda Fintschenko, PhD
 Executive Director
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Yolanda,

Is the only purpose of the meeting to approve the minutes from the last meeting? If so, I suggest we delay the meeting until there is new business to discuss.

George

On November 9, 2022 at 1:40:09 PM, Yolanda Fintschenko (yolandaf@igateihub.org) wrote:

Attached are the meeting minutes for us to vote on.

Best,

Yolanda

Yolanda Fintschenko, PhD
Executive Director
i-GATE Innovation Hub/
Daybreak Labs

7683 Southfront Road, Suite 230
Livermore, CA 94551

(925)784-3597

yolandaf@igateihub.org

On Nov 9, 2022, at 1:38 PM, Meryem Rqibate <meryemr@igateihub.org> wrote:

Dear Daybreak Labs IBC members,

Since we will not be discussing a new IBC agreement, we are just going to meet virtually for 15minutes to review and approve the minutes.

Best,
Meryem

Microsoft Teams meeting

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Meeting Adjourned 12:09 pm